HOTEL ACCOMMODATION REGISTRATION FORM

NH THE LORD CHARLES HOTEL, SOMERSET WEST

4th SARF/IRF REGIONAL CONFERENCE FOR AFRICA: Preserving Africa's Road Network

Arrival Date: 10 October 2010 - Departure Date: 14 October 2010

Special group tariffs have been negotiated. Please indicate your choice of accommodation and date of ARRIVAL and DEPARTURE.

Please forward the completed form to:

Natasha Petersen
NH The Lord Charles Hotel
PO Box 5751
Helderberg, South Africa
7135

Tel +27 21 8551040
Fax +27 21 8551107
Email n.petersen@nh-hotels.co.za

Please indicate your choice of room:

- **Single Standard Room**
  R1 450.00 per room per night, inclusive of bed and breakfast and VAT.
  ☐ Single Room ☐ Smoking ☐ Non-smoking

- **Double or Twin Standard Room**
  R1 975.00 per room per night, inclusive of bed and breakfast and VAT.
  ☐ Twin Room ☐ Double Room ☐ Smoking ☐ Non-smoking

  We have a limited number of Superior rooms available at a surcharge of R100.00 per room
  We have a limited number of Suites available at a surcharge of R500.00 per room

The above rates quoted are per room, per night and include breakfast in the Garden Terrace restaurant only. The rates include 14% VAT, but exclude the 1% Tourism Levy per room per night. **Please note that check-in is at 14:00 and checkout is at 11:00 on day of departure.**

Any delegates wishing to extend their stay before or after the conference, will be entitled to the same rates, subject to availability.

NAME Title _____ First Name _____ Surname _____

NAME SHARING Title _____ First Name _____ Surname _____

ADDRESS _____

_____ POSTAL CODE _____

TELEPHONE (work) _____(fax) _____ EMAIL _____

DATE OF ARRIVAL _____ FLIGHT NUMBER _____ TIME_____

DATE OF DEPARTURE _____ FLIGHT NUMBER _____ TIME _____

DO YOU NEED TRANSPORT FROM THE AIRPORT TO THE HOTEL? YES ☐ NO ☐
If yes, your hotel accommodation account will automatically be debited with the amount of R300.00 one-way transfer for the first person. An amount of R50.00 per person will apply for any additional guests utilizing the same transport.

The ***closing date for accommodation reservation is 11 August 2010*** (accommodation cannot be guaranteed after this date).

To secure your reservation, we do require your credit card details or full pre-payment.

- Credit Card: Visa/Masters/Diners/Amex Card No _____
- Expiry date _____ CVV number _____ (3 digits on back)
- Bank Transfer: Bank Nedbank
  Branch Somerset West
  Branch code 106012
  Account number 1060127903
- The hotel does not accept cheques

This form should be completed and ***returned directly to Natasha Petersen before 11 August 2010.***

_____ _____
SIGNATURE DATE